



# OFFICE OF THE PRINCIPAL BETHANY CHRISTIAN COLLEGE

Family Lane, Bijang, Churachandpur, Manipur-795128

Manipur University Vide Order No.672/98. A College under Section-2(F) & 12(B) of the UGC Act 1956.  
(Regd. No. 3596 of 1981 under Societies Registration Act, 1860)

## STUDENT'S GRIEVANCE FORM

NAME (IN CAPITAL LETTERS ONLY) \_\_\_\_\_

COLLEGE ROLL NO. (Please attach a copy of College Identity Card) \_\_\_\_\_

COURSE \_\_\_\_\_

YEAR OF ADMISSION \_\_\_\_\_

EMAIL ID \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

PRESENT ADDRESS \_\_\_\_\_

PERMANENT ADDRESS \_\_\_\_\_

PARENT'S/GUARDIAN'S NAME \_\_\_\_\_

PARENT'S/GUARDIAN'S CONTACT NO. \_\_\_\_\_

GRIEVANCE:

DISCLAIMER: I hereby undertake that the information provided hereby is up to the best of my knowledge and belief. I will be completely liable for any disciplinary action, if any false information is made.

SIGNATURE OF THE STUDENT \_\_\_\_\_

**NOTE:** 1. Complaints/Grievances are required to be submitted in the above prescribed format (handwritten) after downloading from the college website only (with relevant documents/proof).

2. Form should be complete in all respects; incomplete forms will not be entertained (Maximum Words Limit 250).

3. Complaints are required to be submitted in person by the complainant in a sealed envelope only on 2nd and 4th Friday of every month in the P.A. Principal's office.

4. Complainant will be contacted on given contact number only for the redressal of the grievance.

5. Complainant should retain a copy of the grievance with himself/herself.

6. Decision of the committee will be final and binding